M E M O R A N D U M

TO: PROPERTY OWNERS

FROM: OFFICE OF THE ASSESSOR

DATE: SEPTEMBER 5, 2018

RE: REVAL PLAN AND DATA COLLECTION

At the August 20, 2018 regular meeting of the Athens Town Board, Resolution No. 2018 -31 was passed to continue with the current Reassessment plan but to amend the plan with the Town conducting the data collection portion and to extend the plan an additional year in order to fund and accomplish this arduous task. The vote to continue with the reassessment program which will keep our assessments at 100% was carried and approved by all Town Board members. Real Property Tax Law requires all properties in each municipality to be assessed at a uniform percentage of market value. Each year, assessors sign an oath to this effect when he/she certifies that the tentative roll is uniform. For more information visit the NYS Office of Real Property Website @ [www.tax.ny.gov](http://www.tax.ny.gov).

It is in this capacity that our office will be verifying inventory of improved properties in the Town and Village and essential to the project that the correct inventory is confirmed by the Data Collector for our project. We will need your assistance to keep assessments equal and fair to all property owners. In that regard, a data collector will be knocking at your door and taking photos of the exterior of your home this year and into next year. If there are conditional problems with your home and you would like an interior inspection, the data collector will offer to collect this information for our office with your permission only. If you do NOT wish a data collector to enter your property at all, please call or write the office prior to **November 11, 2018.** All Staff will Carry Photo ID. If no one is at home, a card will be left at your door.

At this time data mailers are being mailed intermittently to property owners to verify the inventory of their parcel(s). Please examine the mailer carefully and if there is an error or any questionable data entry on the mailer, kindly note the change/question and return the data mailer with corrections to the Assessor’s Office at your earliest convenience.

Thank you,

Carol J McBride, SCA

Assessor

518.945.1044 x 5

Office Hours… 9-4 M,T,W,F

Peggy Pieruzzi, Office Assistant

Office Hours…9-3 W,TH

Reval Website