

Below is a guide of information needed to request an informal review of your assessment. This needs to be received in the Town office no later than 3:00 pm on April 10, 2023.

Assessor's Office Hours:

Monday – Wednesday 8:00 am – 3:00 pm

Thursday 8:00 am – 12:00 pm

Closed on Friday

1. Fill out the Informal Review request form.

2. Attach a copy of an appraisal if you've had one done between July 1, 2021, and present.

3. Any pictures of issues you feel constitute a reduction in your Assessed Value.

4. A listing of Comparable Sales (there is a listing of sales on the Town's website under the Assessor's page)

OFFICE USE:TAX MAP# _____ 2023 Uniform Percent: 100%

TOWN OF ATHENS
ASSESSOR'S OFFICE

INFORMAL REVIEW REQUEST OF ASSESSMENT

DATE _____

OWNER'S NAME _____

MAILING ADDRESS _____

HOME PHONE _____ WORK PHONE _____

PROPERTY ADDRESS _____

CURRENT ASSESSMENT \$ _____ ASSESSMENT REQUEST \$ _____

NATURE OF COMPLAINT...EXPLAIN BELOW - **ATTACH PROOF**

NOTICE

THE RESULTS OF THIS INFORMAL REVIEW WILL BE SENT TO YOU ON OR BEFORE
THE TENTATIVE ASSESSMENT ROLL - MAY 1, 2023

THIS FORM MUST BE RETURNED BY 4/7/2023

SIGNATURE OF OWNER

ACTION TAKEN/RECOMMENDATION BY IUVC CONSULTANT OR ASSESSOR

 APPRAISAL SALE CONTRACT CONSTRUCTION EST. OTHER:

Action Recommendation +/- Change Land _____ Total _____

DECISION: NC/+/- _____ FINAL VALUE LAND _____ TOTAL _____

REVIEWED BY _____ DATE _____

