

The Organizational meeting of the Athens Town Board was held on January 3, 2023, at the Athens Municipal building at 2 First St. It was called to order by Supervisor Michael N. Pirrone with the Pledge of Allegiance to the Flag.

The following people were present; Supervisor Pirrone; Councilmember Michael Ragaini; Councilmember Anthony Paluch and Town Clerk Linda M. Stacey. (Councilmembers Mary H. Brandow & Shannon Spinner were absent.)

These people were also present: George Greiner; Kevin Roth; Betsy Hansel; Barbara Trembacz and Robert Brunner.

Councilmember Michael Ragaini made a motion seconded by Councilmember Anthony Paluch to approve the following vouchers which were audited by the Board:

For 2022:

General Abstract #25, vouchers #606 through #621 inclusive for \$15,752.33.

Highway Abstract #25, vouchers #191 through #194 inclusive for \$5,971.02.

Trust & Custodian: Freepoint Solar Abstract #2, voucher #2 for \$2,561.25.

Convenient Store Abstract #5, voucher #5 for \$145.00.

For 2023:

General Abstract #1, vouchers #1 through #8 inclusive for \$53,731.91.

Ayes-3(Pirrone; Ragaini; Paluch) Noes=0 Absent-2 (Brandow; Spinner) Abstentions-0

Councilmember Anthony Paluch made a motion seconded by Councilmember Michael Ragaini to *approve the minutes of December 19, 2022*, as read. Ayes-3(Pirrone; Ragaini; Paluch) Noes=0 Absent-2 (Brandow; Spinner) Abstentions-0

Councilmember Anthony Paluch made a motion to approve the *Town Clerk's report for the month of December 2022*. Ayes-3(Pirrone; Ragaini; Paluch) Noes=0 Absent-2 (Brandow; Spinner) Abstentions-0

2023 RESOLUTIONS

On the motion of Councilmember Anthony Paluch seconded by Councilmember Michael Ragaini the following RESOLUTION #2023-1 to adopt the Rules of Procedure for a Town Board meeting was adopted:

1. Upon entering the site of the Athens Town Board meeting, all cellular phones, non-emergency service pagers & other such electronic devices shall be set to function in a way imperceptible to any other person present.
2. All meetings will begin the same, routine, and normal time, as legally posted in compliance with New York State Public Officer's Law, following a routine agenda as adopted, both by tradition and vote of the Town Board.
3. No additional matters are to be considered until each matter on the prepared agenda has been acted upon by the Town Board. Therefore, all department heads are encouraged to remain until the adjournment of the meeting.
4. To foster an element of sincere mutual respect, no demonstration, inappropriate applause, or verbal support, booing or such disruptive response, which would interrupt the civility and formality of a Town Board meeting will be tolerated.
5. Anyone wishing to be placed on the agenda to address the town board on a particular issue shall contact the Town Clerk at least two (2) business days prior to the meeting, giving their name, address & the topic wished to be discussed. Citizens are encouraged to limit their presentation to (7) minutes & to present to the Town Board supporting documentation as deemed appropriate to their position. Not allowing a petitioning citizen to address the town board is recognized as a serious matter, and if deemed appropriate, shall only be agreed to by a majority vote of the Town Board.

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6. Any person addressing the Town Board shall direct his/her comment to the Supervisor & Town Board & not engage any Town Board member, Department Head, or any other member of the audience in a debate.
7. A time will be allotted at each meeting for the assembled public to comment upon or to ask further questions of the Supervisor regarding any of the discussions which had taken place at this meeting. A 15-minute limit per topic from the floor.
8. At no time may any of this provision, as adopted, be modified without a majority vote of the Town Board.

Ayes-3(Pirrone; Ragaini; Paluch) Noes=0 Absent-2 (Brandow; Spinner) Abstentions-0

On the motion of Councilmember Anthony Paluch seconded by Councilmember Michael Ragaini the following **RESOLUTION #2023-2** to approve the **2023 Salary Schedule** was adopted as follows:

Name	Department	GL A/C	Adopted
<u>Last</u>	<u>Name</u>	<u>Code</u>	<u>2022</u>
Brandow	Town Council	A 1010.1	4,300
Ragaini	Town Council	A 1010.1	4,300
Paluch	Town Council	A 1010.1	5,800
Spinner	Town Council	A 1010.1	<u>5,800</u> 20,200
Pazin	Justice	A 1110.1	19,088
Mercer	Justice	A 1110.1	<u>17,588</u> 36,676
Puorro	Justice Clerk I	A 1110.11	40,585
June	Justice Clerk II	A 1110.11	<u>28,080</u> 68,665
Pirrone	Town Supervisor	A 1220.1	12,000
Pierro	Fin/Budget Specialist	A 1220.11	45,500
Blank	Deputy Town Supervisor	A 1220.12	1,500
DeRose	Assessor	A 1355.1	30,000
Sprague	Assessor's Clerk	A 1355.1	28,050
Dooley	Consultant	A 1355.1	<u>23,680</u> 71,730
Stacey	Clerk/Tx Coll/Reg	A 1410.1	54,453
Stacey	Dep Clerk/Tx Coll/Reg	A 1410.1	<u>36,032</u> 90,485
McHugh	Attorney	A 1420.1	36,000
Farrell	Highway Supt.	A 5010.1	66,933
Gasparini	Code Enforcement	B 3620.1	24,662
Pieruzzi	Code Enf. Clerk	B 3620.1	<u>10,296</u> 34,958
Brunner	Historian	B 7510.1	320

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2023 Salary Schedule Continued:

P. Alberti	Highway	DA 5142.1	65,288
C. Hendricks	Highway	DA 5142.1	55,931
J. Robinson III	Highway	DA 5142.1	61,727
A. Fuentes	Highway	DA 5142.1	42,438
F. Vail IV	Highway	DA 5142.1	55,779
			267,339

Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

On the motion of Councilmember Michael Ragaini seconded by Councilmember Anthony Paluch to adopt the following **RESOLUTION #2023-3, authorizing the Highway Superintendent the ability to expend the necessary funds for the purchase of small tools and Parts Without Prior Board approval. per Town of Athens RESOLUTION #2021-42 dated August 2, 2021(Town Procurement Policy.)** Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

On the motion made by Councilmember Anthony Paluch, seconded by Supervisor Michael N. Pirrone the following **RESOLUTION #2023-4, to adopt the Mileage Reimbursement Rate of \$.65.5 (65.5 cents) per the IRS Rules for use of employee's own vehicles on Town Business. was adopted.** Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

On The motion of Councilmember Anthony Paluch, seconded by Supervisor Michael N. Pirrone to adopt the following **RESOLUTION #2023-5 For the authorization of Petty Cash Funds in the amount of \$100.00 each for: Town Justice Pazin. Town Justice Mercer. Town Highway Superintendent Farrell. and Town Clerk Stacey was adopted.** Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

On the motion of Supervisor Michael N. Pirrone seconded by Councilmember Michael Ragaini the following **RESOLUTION #2023-6 authorizing a cash draw of \$100.00 for the Town Clerk and a cash draw of \$125.00 for Tax Collection was adopted.** Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

On the motion of Councilmember Anthony Paluch seconded by Councilmember Michael Ragaini the following **RESOLUTION #2023-7** Establishing meeting dates for the Town Board as follows: **The First and Third Monday of every Month, beginning at 7:00 pm. When a Holiday falls on a Monday, the meeting will be held on Tuesday. The First meeting in November will be held on the First Thursday, following the General Election.** Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

On the motion of Councilmember Michael Ragaini seconded by Councilmember Anthony Paluch the following **RESOLUTION #2023-8 designating the National Bank of Cossackie as the Official Depository was adopted.** Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

On the motion of Councilmember Anthony Paluch, seconded by Councilmember Michael Ragaini the following **RESOLUTION #2023-9 designating the Daily Mail as the Official Newspaper was adopted.** Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

On the motion of Councilmember Michael Ragaini seconded by Supervisor Michael N. Pirrone the following **RESOLUTION #2023-10 establishing the date of March 6, 2023 as the date of audit for the Judicial Office Record of Accounts and the Town Clerk's Record of Accounts was adopted.** Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

On the motion of Councilmember Anthony Paluch seconded by Councilmember Michael Ragaini the following RESOLUTION #2023-11 Designating the Town Clerk and Deputy Town Clerk as Registrar of Vital Statistics and Deputy Registrar respectively. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

On the motion of Councilmember Michael Ragaini seconded by Councilmember Anthony Paluch the following RESOLUTION #2023-12 the Adoption of a sixty-day Extension to send the Annual Financial Report to the State Comptroller, if necessary, was adopted. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

On the motion of Councilmember Anthony Paluch seconded by Councilmember Michael Ragaini the following RESOLUTION #2023-13 to contract with Sickle Torchia Allen & Churchill as the Town's Certified Public Accounting Firm was adopted. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

On the motion of Councilmember Michael Ragaini seconded by Supervisor Michael N. Pirrone the following RESOLUTION #2023-14 to adopt the Established and Amended Employee Handbook for 2023 year: Ayes-2 (Pirrone; Ragaini) Noes-1 (Paluch) Absent-2 (Brandow; Spinner) Abstentions-0 THIS RESOLUTION WAS NOT ADOPTED.

On the motion of Councilmember Anthony Paluch seconded by Councilmember Michael Ragaini the following RESOLUTION #2023-15 designating Supervisor Michael N. Pirrone as Delegate and Councilmember Mary H. Brandow as Alternate to the Association of Towns Training School and Meeting Scheduled for February 20th through the 22nd, in New York City, was adopted. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

2023 YEARLY APPOINTMENTS

Motion made by Councilmember Anthony Paluch seconded by Councilmember Michael Ragaini to appoint George McHugh as Town Attorney. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Motion made by Councilmember Michael Ragaini seconded by Councilmember Anthony Paluch to appoint Donald A. Pierro as Financial Bookkeeper /Budget Officer. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Motion made by Councilmember Michael Ragaini seconded by Councilmember Anthony Paluch to appoint Gail M. Stacey as Deputy Town Clerk. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Councilmember Anthony Paluch made a motion seconded by Councilmember Michael Ragaini to appoint Linda M. Stacey as Tax Collector and Gail M. Stacey as Deputy Tax Collector. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Councilmember Michael Ragaini made a motion seconded by Councilmember Anthony Paluch to appoint Albert Gasparini as Code Enforcement Officer. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Councilmember Michael Ragaini made a motion to appoint Albert Gasparini as Dog Damage Officer seconded by Councilmember Supervisor Michael N. Pirrone. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Motion made by Councilmember Anthony Paluch seconded by Councilmember Michael Ragaini to appoint Supervisor Michael N. Pirrone as The Consolidated Health Chairman. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Motion made by Supervisor Michael N. Pirrone seconded by Councilmember Michael Ragaini to appoint Albert Gasparini as Consolidated Health Secretary. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Councilmember Michael Ragaini made a motion seconded by Councilmember Anthony Paluch to appoint Dr. Stephen G. Hassett as Consolidated Health Officer. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Supervisor Michael N. Pirrone made a motion seconded by Councilmember Michael Ragaini to appoint Mayor Amy Serrago as Consolidated Health Member. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Motion made by Councilmember Michael Ragaini seconded by Councilmember Anthony Paluch to appoint Marcia Puorro as Senior Court Clerk. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Motion was made by Councilmember Michael Ragaini seconded by Councilmember Anthony Paluch to appoint Samuel June as Court Clerk. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Supervisor Michael N. Pirrone made a motion seconded by Councilmember Michael Ragaini to appoint Lynn J. Brunner as Town of Athens Historian. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Councilmember Michael Ragaini made a motion seconded by Councilmember Anthony Paluch to appoint Sherry Vieta as Dog Control Officer. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Councilmember Anthony Paluch made a motion seconded by Supervisor Michael N. Pirrone to appoint Kathy Sprague as the Assessor's Clerk. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Councilmember Michael Ragaini made a motion seconded by Councilmember Anthony Paluch to appoint Margaret Pieruzzi as Code Enforcement Clerk. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

OTHER APPOINTMENTS

Councilmember Anthony Paluch made a motion seconded by Supervisor Michael N. Pirrone to appoint Scott Fischer as Town Planning Board Chairman for a one-year term. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner)

Councilmember Michael Ragaini made a motion seconded by Supervisor Michael N. Pirrone to appoint Eric Nelson as Town Zoning Board of Appeals Chairman for a one-year term. Ayes-2 (Pirrone; Ragaini) Noes-1 (Paluch) Absent-2 (Brandow; Spinner) Abstentions-0

THIS MOTION DID NOT PASS.

Councilmember Anthony Paluch made a motion seconded by Supervisor Michael N. Pirrone to appoint Gail M. Stacey as Town Planning Board Secretary for a one-year term. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner) Abstentions-0

Councilmember Anthony Paluch made a motion seconded by Supervisor Michael N. Pirrone to appoint Ann Krause as Town Zoning Board of Appeals Secretary, for a one-year term. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner) Abstentions-0

Councilmember Anthony Paluch made a motion seconded by Supervisor Michael N. Pirrone to appoint Scott Fischer as a member of the Planning Board for a seven (7) year term- from 1/3/2023 to 12/31/2029. Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner) Abstentions-0

Councilmember Michael Ragaini made a motion seconded by Supervisor Michael N. Pirrone to appoint Eric Nelson as a member of the Town Zoning Board of Appeals for a five (5) year term from 1/3/2023 to 12/31/2027. Ayes-2 (Pirrone; Ragaini) **Noes-1 (Paluch)** Absent-2 (Brandow; Spinner) Abstentions-0 THIS MOTION DID NOT PASS.

TOWN 2023 COMMITTEES- ONE YEAR TERMS

Joint Landfill Committee	Mary H. Brandow, Anthony Paluch
Village/Town Committee	Shannon Spinner, M. N. Pirrone
Special Projects/Buildings	Michael Ragaini, Anthony Paluch
EMS/ALS Ambulance	MN Pirrone, Mark Dinkelacker
Reserves	Mary H. Brandow, MN Pirrone
Insurance	Shannon Spinner, Donald Pierro
Medical Insurance	M.N. Pirrone, Donald Pierro
Planning	Michael Ragaini, Shannon Spinner
Zoning	Mary H. Brandow, Anthony Paluch
Employee Handbook	Mary H. Brandow, Donald Pierro
Employee Committee	Michael Ragaini, Shannon Spinner
Highway Committee	Anthony Paluch, M.N. Pirrone
Code Enforcement	Michael Ragaini, MN Pirrone
Assessor	Mary Brandow, Shannon Spinner
Court	Anthony Paluch, M.N. Pirrone
Fire Contracts	M.N. Pirrone, Donald Pierro
Collective Bargaining	Michael Ragaini, M.N. Pirrone
Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner) Abstentions-0	

Supervisor Pirrone informed the Board that we are looking for a Data Collector for the Assessor's Office. Anyone interested is to let him know.

The following Community Information was given:

January 11th, Zoning Board meeting at EJ Arthur Elementary School.

January 17th, Town Board Meeting at Elementary School.

January 26th, Planning Board Meeting- at the Town Clerk's Office.

As there was no further business to come before meeting **a motion to adjourn was made by**

Councilmember Anthony Paluch seconded by Councilmember Michael Ragaini.

Ayes-3 (Pirrone; Ragaini; Paluch) Noes-0 Absent-2 (Brandow; Spinner) Abstentions-0

Time: 7:27 P. M.