

REGULAR MEETING – ATHENS TOWN BOARD – October 5, 2020

The regular meeting of the Athens Town Board was called to order by Deputy Supervisor Michael Ragaini on October 5, 2020 at 7:00 p.m. with the Pledge of Allegiance to the Flag.

The following people were present: Councilwoman Mary H. Brandow; Councilman Anthony Paluch; Councilwoman Shannon Spinner; Highway Superintendent John Farrell and Town Clerk Linda M. Stacey. (Supervisor Robert F. Butler, Jr. was absent.)

These people were also present: Finance Officer/ Budget Officer Don Pierro; Code Enforcement Officer Albert Gasparini; George F. Stacey; Robert Brunner; Barbara Trembacz; Theresa Cardinale; Fran McCusker and Michael Campbell.

The following bills were audited by the Board and ordered paid:

General Abstract #19, vouchers #334 through #352 inclusive for \$1,752.60.

Highway Abstract #19, vouchers #181 through #189 inclusive for \$79,572.79.

**Code Enforcement Officer Albert Gasparini** reported there were 6 building inspections and there were 14 Certificate of Occupancy Search Requests.

**Complaint:** Use of a property as a Licensed Shooting Preserve by the State.

**Violations:** A Notice of Violations was sent to the property owner of Rustic Cabin on Potic Mountain Creek for violation of Short Term Rental Law, Operating without Valid Rental Registration Certificate. A Certificate letter was sent to the Property owner and their Lawyer was e-mailed the violation notice. Neither has contacted the Code. He will be sending what he has to the Town Attorney for further action.

**Stop Work Order** for new deck that was built, that was not in compliance. It was issued because home owner is in process of selling the home. We have not received a request for a certificate of occupancy search yet on this home.

**Highway Superintendent John J. Farrell** reported that all projects are completed. There were two (2) drainage projects that were lost: Both were culvert projects one on Cold Spring Road and one on Schoharie Turnpike. This was due to a 20% cut in State Aid.

He reported that Cleanup Day went well.

The men finished mowing.

Mr. Farrell stated that he would probably use the CHIPS money next year to do the culvert projects.

**Finance Officer /Budget Officer Don Pierro** reviewed the Supervisor's Report with the Board.

He also went over some of his budget notes for 2021.

He advised the Board that the Athens Gen Pilot Agreement expires in 2024.

RE: the building there is money in the budget for 2021.

**Councilwoman Shannon Spinner made a motion** seconded by Councilman Anthony Paluch to accept the Supervisor's Report as presented. Ayes-4(Brandow; Ragaini; Paluch; Spinner)

Noes-0 Absent-1(Butler) Abstentions-0

**Councilman Anthony Paluch** seconded by Councilwoman Shannon Spinner to approve the Minutes of September 21, 2020 as read. Ayes-4(Brandow; Ragaini; Paluch; Spinner)

Noes-0 Absent-1(Butler) Abstentions-0

**Councilwoman Mary H. Brandow made a motion** seconded by Councilwoman Shannon Spinner **to approve and accept the Town Clerk's Report as presented.** Ayes-4(Brandow; Ragaini; Paluch; Spinner) Noes-0 Absent-1(Butler) Abstentions-0

**Town Clerk Linda M. Stacey** presented a copy of a resolution for adopting the New Retention and Disposition Schedule for NY Local Government Records. The resolution needs to be adopted before we can begin using the new schedule which went in to effect August 1, 2020. The new schedule will replace the one that was adopted December 13, 1982.

**On the motion of Councilman Anthony Paluch** seconded by Councilwoman Mary H. Brandow the following **RESOLUTION #2020-33** was adopted as presented:

October 5, 2020

RETENTION AND DISPOSITION SCHEDULE FOR NY LOCAL  
GOVERNMENT RECORDS

**RESOLVED**, By the Town Board of the Town of Athens, that the *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

This resolution was adopted as follows: Ayes-4(Brandow; Ragaini; Paluch; Spinner) Noes-0 Absent-1(Butler) Abstentions-0

**Town Court sent a letter to the Town Board** requesting a resolution be adopted on the Courts behalf to authorize them to apply for a 2020 JCAP Grant for 2 Air Conditioners; Window Blinds; a shredder and reimbursement for COVID expenses.

**On the motion of Councilman Anthony Paluch** seconded by Councilwoman Mary H. Brandow the following **RESOLUTION #2020-34** authorizing the Town Court to apply for a **JCAP Grant for 2 air Conditioners; New Window Blinds; a New Shredder and Reimbursement for COVID Expenses** was adopted. Ayes-4(Brandow; Ragaini; Paluch; Spinner) Noes-0 Absent-1(Butler) Abstentions-0

**Councilman Anthony Paluch** made a motion seconded by Councilwoman Shannon Spinner **to have the Budget workshop in Community Center Gym at 6:00 p.m. on October 15, 2020.** Ayes-4 (Brandow; Ragaini; Paluch; Spinner) Noes-0 Absent-1(Butler) Abstentions-0

**As there was no further business to come before** the meeting a motion to adjourn was made by **Councilman Anthony Paluch** seconded by Councilwoman Mary H. Brandow. Ayes-4 (Brandow; Ragaini; Paluch; Spinner) Noes-0 Absent-1(Butler) Abstentions-0

Meeting adjourned at 7:50 P.M.